



Republic of the Philippines
Department of Education
Schools Division of Benguet

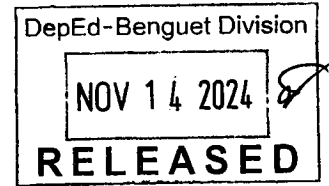
12 November 2024

DIVISION MEMORANDUM

No. 430, s. 2024

**COMPOSITION OF THE DIVISION SCREENING AND ACCREDITATION COMMITTEE
(DSAC) WITH ITS DUTIES AND FUNCTIONS, FOR BENGUET PROVINCIAL
ATHLETIC MEET, SY 2024 - 2025**

To: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Public Schools District Supervisors/Districts-in-charge
School Heads
Concerned Personnel



1. Pursuant to DepEd Order 043, s. 2016, Rule V Section 17, and DepEd Memo No. 020, s. 2024, Rule II Section 2.c, hereunder is the Composition of the Division Screening and Accreditation Committee (DSAC) for the upcoming Benguet Provincial Athletic Meet, SY 2024-2025, to wit:

Chairperson	Atty. Nover B. Singgangan, Legal Officer III	
Co - Chairperson	Nerissa I. Barbosa, PDO II	
Government Physician	Dr. Kirsty Depnag – Doman, Medical Officer III	
Government Dentist	Dr. Shodee Bolayo, Dentist II	
Data Group/Secretariat	Antionette D. Sacyang, PDO II	
	Jenny T. Bacquian, PDO I	
	Jayson Gonzales, PDO I	
District Member-representatives	Elementary	Secondary
Atok	Julie A. Kiso	Gina Lynn Cocoy
Bakun	Ronald Sacyat	Junalyn S. Palking
Bokod	Ardeshir A. Bedso	Winnie Freda D. Domerez
Buguias	Giovanni Cayat	Gloria Cadap
Itogon	Christine Puguon	Fausto Sab-it, Sr.
Kabayan	Arnulfo Puddos	Melin Abad
Kapangan	Narcing Sukil-ap	Nancy D. Costina
Kibungan	Aida A. Pe	Cynthia V. Calavera
La Trinidad	Grace T. Calatan	Wilber Gondales
Mankayan	Noreen T. Espenocilla	Jennifer Bulsao
Sablan	Gina Panagan	Jane Angluben
Tuba	Henry D. Tinaza	Florence B. Pawig
Tublay	Delyne B. Acdang	Arcy D. Layugan
Benguet State University	Minda Los-ok	Judith Sacley

2. Duties and Functions of the DSAC are as follows:
- a. Evaluate and verify the authenticity of the documents of athletes, coaches, assistant coaches, and chaperones submitted by the Head of Delegation for the Division Meet;
 - b. Accredite qualified athletes, coaches, assistant coaches, and chaperones and submit the master list to the Regional Screening and Accreditation Committee (RSAC);
 - c. Monitor with the proper technical officials the athlete fielded by the coaches during the actual competition;



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- d. Provide technical assistance in the screening and accreditation of athletes, coaches and chaperones.
 - e. Data Group to serve as secretariat and assist the DSAC in the preparation and submission of the master list, identification, photo galleries, and other documents of the athletes, coaches, assistant coaches, and chaperones.
3. Relative hereto, there will be an orientation-meeting for all DSAC members followed by the initial review of documents of athletes, coaches, asst. coaches, and chaperones on **November 20 - 22, 2024** at the SDO Adivay Hall. Hence, it is reminded that all district documents shall have been submitted to the DSAC Secretariat by November 19, 2024. Further, the DSAC district representatives are authorized to report to the SDO any day between November 25 - 29, 2024 to ensure that all lacking documents of their respective district delegations are complied with.
4. Interview of athletes, coaches and asst. coaches will be on December 2 and 3, 2024. Scheduled date and time will be provided upon final coordination with District Heads.
5. Compensatory Time-Off/Compensatory Overtime Credit will be given to DSAC members for overtime services provided during the weekdays and/or weekends, subject to existing rules and regulations. Further, this Memorandum shall serve as the **Official Travel Order (official business - November 20-22, Dec. 2-3, 2024; Official Time - November 25-29, 2024)** for field participants.
6. Lunch and snacks will be provided on November 20-22 and December 2-3, 2024, chargeable against the Provincial Special Education Fund (SEF), while transportation and other incidental expenses incurred by the participants may be charged to local funds (MOOE) subject to the usual accounting and auditing rules and regulations.
7. For immediate dissemination, guidance, and compliance of all concerned.

ESTELA P. LEON - CARIÑO, EDD, CESO III
Regional Director and Concurrent Officer-in Charge
Office of the Schools Division Superintendent

Reference: as stated
RA 10588

SGOD/LBA/nib